

## Request for Proposals (RFP)

Date: 17 January 2012

Dear Sir/Madam,

**Subject: RFP MAK/2012-01-17/Assessment of policies/programmes and budgets from Gender perspective and advocacy.**

1. You are requested to submit a proposal for a package of services for the following activities, as per enclosed Terms of Reference (TOR)
2. To enable you to submit a proposal, attached are:
  - i. Instructions to Offerors.....(Annex I)
  - ii. General Conditions of Contract....(Annex II)
  - iii. Terms of Reference (TOR).....(Annex III)
  - iv. Proposal Submission Form.....(Annex IV)
  - v. Price Schedule.....(Annex V)
3. Your offer comprising of technical proposal and financial proposal, in separate sealed envelopes, should reach the following address no later than **7 February 2012, 16:00 hrs**

UN Women office

Address:

UN Women office, St. Zeleznicka 46, 1-8

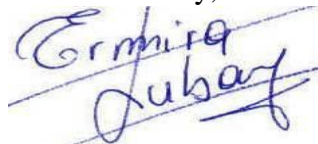
1000 Skopje, Macedonia

Tel:++ 389 2 31791 791 Fax: ++ 389 23179 791

If you request additional information, we would endeavor to provide information expeditiously, but any delay in providing such information will not be considered a reason for extending the submission date of your proposal. Kindly send your queries to Ms. Dominka Stojanoska . St. Zeleznicka 46, 1-8 1000 Skopje, Macedonia email [Dominika.stojanoska@unwomen.org](mailto:Dominka.stojanoska@unwomen.org)

4. You are requested to acknowledge receipt of this letter and to indicate whether or not you intend to submit a proposal.

Yours sincerely,



Ermira Lubani  
Regional Project Manager